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HEAD OFFICE MOTOR TECHNICAL DEPARTMENT	
To, All Regional-In-Charges/ Motor Hub-In-Charges	Tech/Mot/1516/009 CMD Sectt's Master Circular No. 045/2015-16 Dated: 02 nd December, 2015

Re: Categorization & Allotment of Survey works to Surveyors and Loss Assessors based on the level of membership by IIISLA

With the notification of amendments to (Surveyors Licensing, Professional Requirements and Code of Conduct) Regulations, in 2013, IRDAI removed the previous system of department based categorization of Surveyors, and replaced it with a system of categorization based on the level of membership allotted to the Surveyor by IIISLA (Indian Institute of Insurance Surveyors and Loss Assessors). Subsequently, IRDAI issued an Order No. IRDAI/SUR/REG/ORD/071/04/2015 dated 10/04/2015 with respect to the captioned subject. Finally, IRDAI vide Gazette Notification No: IRDAI/Reg/18/108/2015 dated 30/10/2015 has issued the IRDAI (Insurance Surveyors and Loss Assessors) Regulations, 2015.

As per the current Regulation 14 of Surveyors Regulations, 2015, a Surveyor and Loss Assessor shall be categorized on the basis of level of membership allotted to the Surveyor by IIISLA. The level of membership is defined as Licentiate, or Associate or Fellow. Every Surveyor and Loss Assessor whether a company or firm or an individual, shall be eligible to carry on the work as a Surveyor and Loss Assessor, as per the level of membership allotted by IIISLA. This level of membership will be displayed in the Surveyor licenses issued by IRDAI.

The removal of the category A, B, C from the licenses have come into effect with Notification of Surveyor Regulation, 2015. The Authority has already incorporated IIISLA membership no. in the list of Surveyors and Loss Assessors (Individual and Corporate) regularly published on the website of IRDAI. The details of membership are also available on the website of IIISLA, www.iiisla.co.in or else can be verified through a mail sent to admin@iiisla.co.in

In view of the above, the following guidelines are issued to be followed by all the Operating Offices, Claim Hubs and Regional Offices for the purpose of empanelment of Surveyors and allocation of work to them:

1. To verify the IIISLA membership certificates and IRDA licenses of all the Surveyors currently on our panels
2. To empanel new Surveyor only after confirmation of their membership and license validity.
3. To allot work to empanelled Surveyors only after confirmation of their level of membership and license validity.
4. To allocate jobs to Motor Surveyors as per the redefined financial limits of Motor Surveyors based on the level of membership of IIISLA.



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The redefined financial limits of Motor Surveyors are as under:

Licentiate Member Surveyor	Associate Member Surveyor	Fellow Member Surveyor
Not exceeding Rs. 2,50,000/-	Not exceeding Rs. 6,00,000/-	Exceeding Rs.6,00,000/-

Explanatory Note:

1. Fellow Member Surveyor can also be utilized for conducting Survey of claims, estimates of which fall within the limits of Associate Member Surveyor
2. Associate Member Surveyor can also be utilized for conducting Survey of claims, estimates of which fall within the limits of Licentiate Member Surveyor.

The above guidelines shall come into force with immediate effect.


(N Banchur)
General Manager

CC to HO IA & ID
CC to HO Vigilance Deptt
CC to NCIL Narendrapur
CC to Hindi Deptt for translation.

