



# INDIAN INSTITUTE OF INSURANCE SURVEYORS AND LOSS ASSESSORS

(Promoted by IRDA, Govt. of India)

## ID Card for Members

Dt: 24-06-2020

Dear Members,

It is to be understood that many of our members are facing difficulty in getting their ID card. The points to be noted in this matter are as follows.

The ID Card was made based on priority from the date subscription was opened for the year FY 20-21.

First FY20-21 Subscription paid, gets first ID Card was followed.

### The work got derailed due to some of the few reasons.

Paid members photos were not updated in their portal.

Members were sending selfies and family photos and asking us to do editing.

Unsize photos were send or uploaded where lot of editing was needed.

Members were sending photos without any details of their membership in the photo or in the mail so that we can trace the member.

These acts further handicapped the department.

Now it has been made mandatory to accept only original passport size photo, and all such which doesn't fit to be considered as passport size are rejected. The same is not accepted in e mails , but only from the portal of the member.

In the mean time we have send SMS to members, and also keeping aside the first come first basis , ID card request mails are being attended immediately from 15th ignoring the sequence of payment.

The mail maybe written to [narasimhaiiislahyd@gmail.com](mailto:narasimhaiiislahyd@gmail.com) after uploading the passport size photo in the member portal.

### **passport size photo ( description) - 2 x 2 inches**

**The correct size of a passport photo is: 2 x 2 inches (51 x 51 mm) Head must be between 1 -1 3/8 inches (25 - 35 mm) from the bottom of the chin to the top of the head.**

FOR FURTHER ASSISTANCE IF NEEDED PLEASE CONTACT- 04023261073

The soft copy will be mailed immediately.

Regards

Admin