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### CONSOLIDATED SCRUTINIZER'S REPORT

[Pursuant to Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, as amended]

To
The Chairman of the Meeting,
Indian Institute of Insurance Surveyors and Loss Assessors,
CIN: U80902TG2005NPL047675
6-1-73, Office No. 104 & 106,
First Floor, Saeed Plaza, Lakdi ka Pul,
Hyderabad - 500004, Telangana, India.

Dear Sir,

Sub: Consolidated Scrutinizer's Report on Remote E-voting and Voting through Polling Papers at the Adjourned 13th Annual General Meetings of M/s. Indian Institute of Insurance Surveyors and Loss Assessors.

Ref: Adjourned 13th Annual General Meeting held on Saturday, 30th July, 2022 3:30 PM at Hotel Best Western Ashoka, Near Metro Station 6-1, 70, Lakdikapul Road, near to Lakdikapul, Hyderabad, Telangana - 500004, India.

- 1. I, R. Ramakrishna Gupta (Company Secretary in Practice, CP No: 6696), was appointed as the Scrutinizer by the Board of Directors (Council Members) of Indian Institute of Insurance Surveyors and Loss Assessors ("the Company") vide Board resolution dated 24th June, 2022 for the purpose of scrutinizing the process of voting through electronic means i.e. remote E-Voting and to scrutinise the polling papers received from the members at the Adjourned 13th Annual General Meeting ("Adjourned AGM") on the item contained in the Notice dated 08th July, 2022 convening the Adjourned AGM.
- The said appointment as Scrutinizer is under the provisions of Section 108 of the Companies Act, 2013 ("the Act") read with the Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended ("the Rules"). As a scrutinizer, I have scrutinized, -
  - Process of remote e-voting, before the Adjourned AGM, using the electronic e-voting system of National Securities Depository Limited (NSDL) on the dates referred to in the Adjourned AGM Notice ("remote e-voting); and

(ii) Process of Voting through Polling Papers during the Adjourned AGM.

ASSO,

### 3. Management's Responsibility

The Management of the Company is responsible to ensure compliance with the requirements of (i) the Act and the Rules made thereunder; (ii) MCA Circulars, relating to remote e-voting and voting through Polling Papers at the Adjourned AGM on the item set forth in the Adjourned AGM Notice. The Management of the Company is responsible for ensuring a secured framework and robustness of the electronic voting systems.

#### 4. Scrutinizer's Responsibility

My responsibility as scrutinizer for voting through electronic means i.e. remote e-voting and voting through Polling Papers at Adjourned AGM is restricted to making a Consolidated Scrutinizer's Report of the votes cast in "favour" or "against" the resolution contained in the Adjourned AGM Notice, based on the reports generated from the e-voting system provided by NSDL, Agency authorized under the Rules and engaged by the Company to provide e-voting facility and documents furnished to me electronically by the Company and /or NSDL for my verification.

Further, the empty ballot box was locked by me in the presence of two members at the meeting and after the end of voting through polling papers, the ballot box was subsequently opened by me in the presence of two persons as witnesses. The Polling Papers received during the Adjourned AGM of the Company were reconciled and scrutinized with the records maintained by the Company.

#### 5. Cut-off date

The Members as on the "cut-off" date, as set out in the Adjourned AGM Notice were entitled to vote on the resolution as set out in the Adjourned AGM Notice. As on cut-off date, there were 7,319 members of the Company.

The Company had dispatched the Notice of Adjourned AGM along with Annual Report for the F.Y. 2020-21 to the members on 08th July, 2022 whose email ids were registered with the Company. The Notice of Adjourned AGM was also made available on the website of the Company viz <a href="https://www.iiisla.co.in/">https://www.iiisla.co.in/</a>.

The Company on 09th July, 2022 had published advertisement regarding dispatch of Notice of Adjourned AGM along with the Annual Report for F.Y 2020-21 to the Members in "Financial Express" (English- All editions) and "Nava Telangana" (Telugu- Hyderabad edition) Newspapers.



### 6. Voting process at the Adjourned AGM

- i. On  $30^{th}$  July, 2022 after the conclusion of the Adjourned AGM, ballot box was opened by me in the presence of two witnesses.
- After the time fixed for closing the e-voting by the electronic means, the evoting was locked automatically by NSDL.
- iii. The e-votes cast through remote e-voting were unblocked on 30<sup>th</sup> July, 2022 at 05:00 PM after the conclusion of the Adjourned AGM in the presence of 2 members as witnesses.

#### 7. Remote e-voting process

- The remote e-voting period commenced from 09:00 AM (Server time) on 27<sup>th</sup> July, 2022 (Wednesday) and ended on 05:00 PM (Server time) on 29<sup>th</sup> July, 2022 (Friday) on the designated website URL: https://www.evoting.nsdl.com/ via e-voting facility of NSDL.
- ii. The Members whose names appeared in the list of Good Standing Members as on 23<sup>rd</sup> July, 2022 were only entitled to vote on proposed item as set out in the Adjourned AGM Notice by remote e-voting.
- iii. Thereafter, the details containing, inter alia, the list of members who voted in "favour" or "against" on each of the resolutions that was put to vote, was generated by the e-voting website of NSDL i.e., <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a>.
- 8. There is only one item in the Adjourned AGM (Resolution No. 1 (i.e., for adoption of Financial Statements for the F.Y 2020-21) and the same was passed with requisite majority.

Based on the reports generated by NSDL (and relied upon by me) and the ballot box which was opened by me, I hereby submit the Consolidated Scrutinizer's Report on the results of the remote e-voting and voting through polling papers at the Adjourned AGM on the business item set out in the Adjourned AGM Notice as follows:

#### RESOLUTION NO. 1 - ORDINARY BUSINESS

To receive, re-consider and adopt the audited Financial Statements of the Company for the Financial Year ended 31st March, 2021, together with the notes attached thereto, along with Reports of the Auditors and Board of Directors thereon.

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# I. Voted in <u>favour</u> of the resolution (out of valid votes cast)

Mode of Voting	Number of members voted	Number of votes cast by them	% of total number of valid votes cast
(a) Remote e-voting	611	611	77.53%
(b) Voting through polling papers at Adjourned AGM	20	20	2.54%
TOTAL (a+b+c)	631	631	80.07%

## II. Voted against the resolution (out of valid votes cast)

Mode of Voting	Number of members voted	Number of votes cast by them	% of total number of valid votes cast
(a) Remote e-voting	157	157	19.93%
(b) Voting through polling papers at Adjourned AGM	0	0	0
TOTAL (a+b+c)	157	157	19.93%

#### III. Invalid Votes

Mode of Voting	Number of members whose votes were invalid	Number of votes cast by them
(a) Remote e-voting	0	0
(b) Voting through polling papers at Adjourned AGM	2	2
TOTAL (a+b+c)	2	2

Since, the votes cast "in favour" is more than the votes cast "against" the resolution, the Resolution set forth in Item No. 1 <u>has been approved</u> with requisite majority.

Note: Total No. of Valid Votes : 788

Total No. of Invalid Votes : 02

5 members abstained from voting on the Resolution.

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9. This report has been issued at the request of the Company for (i) placing on website of the Company and (ii) website of NSDL. This report is not to be used for any other purpose or to be distributed by the Company to any other parties. Accordingly, I do not accept or assume any liability or any duty of care or for any other purpose or to any other party to whom it is shown or into whose hands it may come without my prior consent in writing.

Thanking you

Yours faithfully

For R & A Associates Company Secretaries

R. Ramakrishna Gupta

Practising Company Secretary

CP No: 6696 FCS No: 5523

UDIN: F005523D000721689

Place: Hyderabad Date: 01st August, 2022 Countersigned by

Mr. Lalit Gupta

Chairman of the Meeting